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8 February 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training

1. First [REDACTED] Workshop Considered Successful

Completion of the first [REDACTED] Workshop by 12 students indicates it was a very useful innovation. By flying students to [REDACTED] on Sunday for an evening session followed by day and evening sessions for three days, it was possible to crowd a week's training into three days and still permit "crucial" case officers to be back at their desks on Thursday morning.

Four Workshopppers who also had taken the [REDACTED] Operations Seminar agreed the Workshop was a useful supplementary course -- two said the Workshop was better than the Seminar. Two other officers, who until recently spent their entire careers [REDACTED] not connected with [REDACTED] were especially enthusiastic and recommended organizing a seminar on [REDACTED] action.

2. Off-Campus Enrollment Down

The Off-Campus program for the spring term is just about wrapped up and will include nine courses (four at American University and five at George Washington) with a total enrollment of 115; 81 per cent of them

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Excluded from automatic  
downgrading and  
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program was offered and raises again the question of whether further promotional activity at senior levels is desirable. Organizationally and administratively it was one of the smoothest enrollments to date.

3. Agency Image Upheld at Armed Forces Staff College

An Agency student, who recently completed the Armed Forces Staff College session, critiqued the following:

"The CIA presentation by Admiral Taylor was well received, and his treatment of questions in the period following the lecture was favorably commented upon by both students and faculty members who discussed the matter with me... While various other speakers mentioned CIA, there were no apparent distortions of CIA's role in the intelligence field, and no destructive or unwarranted criticism of its past operations... The senior faculty advisor in my seminar, Colonel C. J. Ellen, told me in a private conversation that he had always found CIA students at the school as good or better than the other civilian students or military students. A rather taciturn individual, not given to extravagant statements, Colonel Ellen's statement must be considered complimentary."

4. Video-Tape Experiments in Language School

Experiments this week with a video-tape machine recently acquired by OTR have been directed toward taping language classroom activities with instant replay to students and instructors. Belief is that the system will provide valuable feedback for both students and teachers on their performance. The machine may also prove useful in the School's achievement testing program.

5. CSC's Planning Courses Being Revamped

Conversations with the Coordinator for PPB Training at the Civil

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Service Commission indicate that the entire spectrum of PPB training at the Commission is being revamped. In brief, CSC is cancelling the remainder of the three-week Executive Seminars for this fiscal year with the exception of the 29 April running at the University of Virginia. Also, all Executive Orientations in PPB are being cancelled. Specifically, CSC is breaking up the three-week course into one-week increments. The Coordinator emphasized this is experimental, and CSC will determine future action based on the results of this pilot running.

**6. Non-Agency Briefings**

During this reporting period, the following non-Agency briefings were provided: a) At Headquarters, three [REDACTED] Service officers on the mission and functions of the Agency and the DCI's special responsibilities at the White House and USIB levels; b) At the new AID training facilities in Washington, 50 AID professional officers assigned to overseas stations, including South Vietnam -- the briefing covered the missions and functions of the Agency; c) At the Defense Intelligence School, "Introduction to the American Thesis" (a programmed text) was administered to a group of 45 attache wives -- this was the second such presentation given to attaches' wives at DIS; d) At the Defense Intelligence School 140 attaches on "Communist Movement Today."

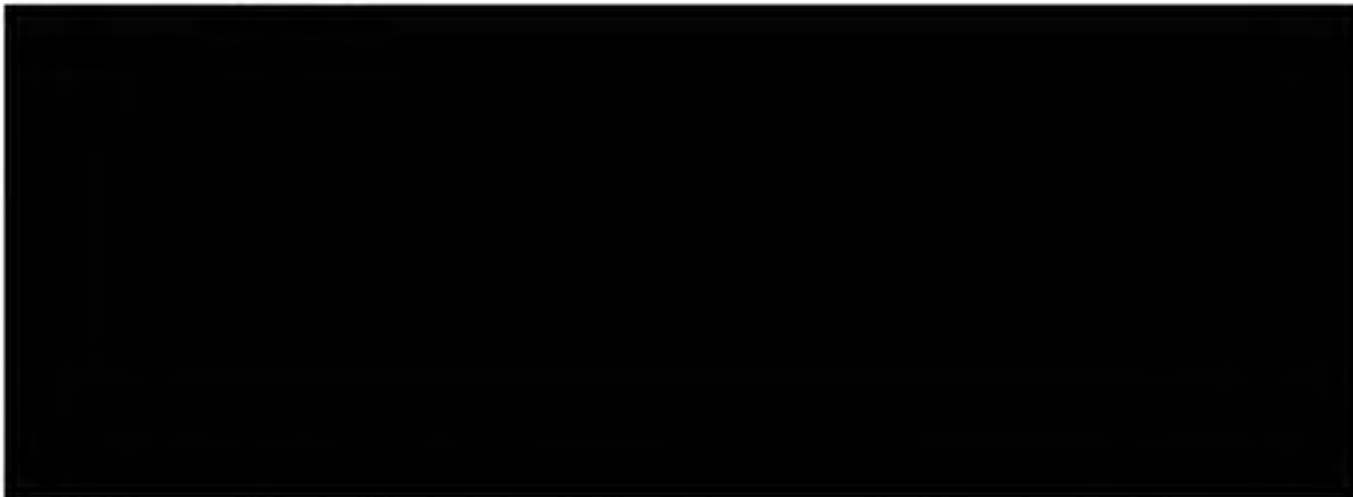
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7. Miscellaneous



25X1A6a Finance Division as specifically [REDACTED] personnel... Arrangements are in progress for a special Brookings Conference to be held at Headquarters on 29 March. The group is composed of Washington representatives of major US industries. The Executive Director-Comptroller will welcome the group.

/s/  
John Richardson  
John Richardson  
Director of Training

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